



Compassionate Revolution Limited

FINANCE TEAM

Supporting Extinction Rebellion UK in 2021 (and beyond?)

STRATEGY PROPOSAL DRAFT v0.1 23JAN2021

Key Responsibilities



Split across four main areas:

- 1. Payments**
- 2. Budgets**
- 3. Management Information and Support (MIS)**
- 4. Policy, Accounts, Risk and Compliance (PARC)**

Coordinates its role and responsibilities both externally and internally consistent with the self-organising system and XR's Values and Principles

Payments



Manages the Payment Request process (incl. Cash Advances) in compliance with policy and procedures

Manages the bank accounts including cards

Handles all financial provider relationships (e.g. Triodos, PayPal etc.)

Will administer the new VLE payroll payment process from January 2020

Budgets



Handles budget requests from working groups and other stakeholders

Approves the allocation of specific budgets based on availability and guidance provided by the movement

Supports budget holders with their responsibilities

Vets and maintains the list of approved budget holders and budget controllers.

Management Information and Support



Responsible for the publishing of XR's financial transparency

Produces periodic and timely reports to:

Support the movement in achievement of its strategy and objectives;

Aid the movement in its decision-making processes;

Support budget holders and working groups to monitor resources and performance;

Responds to one off requests for financial information from the movement, the media and volunteers;

Supports the Finance Team to produce and maintain consistent support guides in a single place online.

Policy, Accounts, Risk and Compliance



Is the owner of the Financial Policy and supports the movement's Financial Integrity Team (FIT) as secretariat

Will design and maintain a Risk Register to identify and manage all financial risk

**Responsible for bookkeeping and completion of financial accounts;
Procures professional advice from third parties to ensure compliance**

Project manages special projects (e.g. Volunteer Living Expenses to payroll)

Team structure (and estimated headcount)



**External
Coordinator**



Payments



Budgets



**Policy, Accounts, Risk
and Compliance**



**Internal Coordinator
and Team Admin**



**Management Information
and Support**



Anticipated headcount = 14

Jan 2021 headcount = 6 (with 2 departing on 31 March)